

## **Licensing Committee**

**Tuesday, 14th August, 2018**

**PRESENT:** Councillor M Harland in the Chair

Councillors N Buckley, B Flynn, B Gettings,  
K Groves, H Bithell, B Garner, G Harper,  
J Heselwood and C Knight

### **29 Appeals Against Refusal of Inspection of Documents**

There were no appeals against the refusal of inspection of documents.

### **30 Exempt Information - Possible Exclusion of the Press and Public**

That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during Consideration of the following parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

Appendix B to Agenda Item No.10, Leeds Festival 2018 – Summary of Changes for the Event Management Plan was designated as exempt under Access to Information Procedure Rules 10.4 (3, 7) because it contained information relating to the financial or business affairs of any particular person. (Minute No.38 Referred)

### **31 Late Items**

Although there were no formal late items of business, the Chair did accept the inclusion of supplementary information in respect of Agenda Item No.10 - Leeds Festival 2018 – Representations from the Secretary of Eurocabs Hackney Carriage Association (Minute No.38 referred)

### **32 Declaration of Disclosable Pecuniary Interests**

There were no declarations of disclosable pecuniary interests made at the meeting.

### **33 Apologies for Absence**

Apologies for absence were received from Councillors: R Downes, P Drinkwater, A Garthwaite and G Wilkinson

### **34 Minutes of the Previous Meeting**

**RESOLVED** – That the minutes of the previous meeting held on 3rd July 2018, were accepted as a true and correct record

### **35 Matters Arising from the Minutes**

Accompanying Police Officers on a Night Time Patrol of the City Centre -(Minute No.24 (iii) referred) – The Chair reported that to date one expression of interest had been received for the scheduled patrol on 22<sup>nd</sup> September 2018, any other Members wishing to attend should contact Governance Service in the first instance. Additional dates may be added if there is a demand.

Tour of the Leeds Festival Site – The Chair reported that arrangements had been made for the Licensing Committee to tour the Leeds Festival Site on Wednesday, 22<sup>nd</sup> August 2018, prior to the start of the Festival on the following Friday. Any Member wishing to attend should contact Governance Services if they had not already done so.

### **36 Licensing Committee Work Programme 2018/19**

Members considered the contents of the Licensing Committee Work Programme for 2018/19.

With reference to the consultation in respect of the Clean Air Zone proposals, the Head of Elections and Regulatory Services suggested that it may be appropriate to bring forward the review of some of the vehicle conditions as a consequence of the CAZ consultation. (September 2018).

**RESOLVED** – That with the inclusion of the above, to approve the contents of the Licensing Committee Work Programme for 2018/19

### **37 Date and Time of Next Meeting**

**RESOLVED** – To note that the next meeting will take place on Tuesday, 4<sup>th</sup> September 2018 at 10.00am in the Civic Hall, Leeds.

### **38 Leeds Festival 2018**

The Chief Officer Elections and Regulatory submitted a report on the progress of the multi-agency meetings and the Event Management Plan for the 2018 Annual Leeds Festival, to be held within the grounds of Bramham Park, Friday 24<sup>th</sup> until Sunday 26<sup>th</sup> August 2018.

The report also recommended that the approval of the final Event Management Plan be delegated to the Chief Officer Elections and Regulatory.

A copy of the Premises Licence detailing the activities permitted was attached as Appendix A. The draft Event Management Plan including a summary of changes was included as Appendix B (Appendix B was deemed exempt from publication and considered in closed session).

The Chair referred to correspondence received from the Secretary of Eurocabs Hackney Carriage Association highlighting issues about the Festival's Traffic Management Plan (Supplementary Information) and invited Melvin Benn, Festival Republic Ltd to respond to the issues raised.

Addressing the Committee Mr Benn said the Leeds Festival was now in its twentieth year of operation with the Traffic Plan evolving year upon year throughout this period. Members were informed that there was no vehicular access through Thorner Village for the duration of the event, this was at the request of the Parish Council. The drop off and pick up areas for family members and parents (including taxis) was Red Gate, all buses would drop off and pick up from Yellow Gate.

Members were informed that the Police, the Local Authority and the Local Community were fully engaged in the development of the plan

(At this point the meeting went into closed session to discuss the contents of the Management Plans for the Festival).

**RESOLVED –**

- (i) That the contents of the report be noted
- (ii) That approval of the Event Management Plan, including any minor amendments necessary to the Plan before the Festival takes place, be delegated to the Chief Officer Elections and Regulatory.
- (iii) That, should the Event Management Plan be subject to amendment without the relevant agency consent, or be of a nature which officers consider may impact on the Licensing Objectives, then it will be brought back before the Licensing Committee prior to the Festival taking place.